



**Harbour  
School  
Dorset**

Technical Education and Apprenticeship  
Provider Access Statement

Next review: Sept 2020

## Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

## Student entitlement

Students in years 8-13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

## Management of provider access requests

### Procedure

A provider wishing to request access should contact the school office on:

Telephone: 01929 508286 Email: [info@harbourschooldorset.com](mailto:info@harbourschooldorset.com)

## Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents:

	Autumn Term	Spring Term	Summer Term
<b>Key Stage 3</b>	Parents support group Parents evenings	PSD Preparation for work lessons National Apprenticeship week National Careers week GCSE option taster day IAG Guidance interviews Parents evenings	Life skills week Introduction to IAG session Parents evenings
<b>Key Stage 4</b>	IAG Guidance interviews Parents support group Parents evenings	Careers Day with Local Business, FE Colleges PSD Preparation for work	Life skills week IAG Guidance interviews

	Autumn Term	Spring Term	Summer Term
/5		lessons National Apprenticeship week National Careers week IAG Guidance interviews Parents evenings	Parents evenings

Please speak to our named Careers Leader to identify the most suitable opportunity for you.

The school policy on safeguarding [\[link\]](#) sets out the school's approach to allowing providers into school as visitors to talk to our students.

### Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature in the Careers resource area, which is managed by the PSD Lead and Ansbury careers Adviser. The Resource Centre is available to all students at lunch and break times.

### Approval and review

Approved *[date]* by Governors

Next review: *[date]*

Signed: *[name]* Chair of Governors

*[name]* Head teacher