



## Charging & Remissions Policy

Next Review: April 2022

## **Reasons we may request financial contributions from parents/carers**

Whilst we aim to make the minimum number of requests for money from parents/carers, the Trust reserves the right for its schools to make a charge in the following circumstances:

### **1. Trips**

It is important that the wide range of additional activities available through academies in the Trust, including clubs, trips and residential experiences, are available and accessible to all pupils. These activities make a valuable contribution to a pupil's personal and social development. It is expected that HTs and LGBs will promote and provide these activities as part of a broad and balanced curriculum and also as additional optional activities.

Some of the optional extra activities can prove too expensive to be provided from school funds alone – for example, residential trips. Therefore, an academy may ask for a contribution to cover either part or all of the cost of the activity.

However, if an activity is part of the academies core curriculum, or if the activity takes place within school hours, any contributions requested from parents/carers will be voluntary.

For each activity where a contribution is being requested, information will be provided on the purpose of the activity and the approximate breakdown of costs.

#### **1.1 Possible remission of charges/costs**

If families are experiencing financial difficulty that may prevent a pupil taking part in a particular activity for which a charge is made, the family should contact the academy. Where it is known by the academy that this may be the circumstance, where possible, contact should be made with the family.

All requests for financial help must be kept strictly confidential and handled with the utmost discretion.

### **2. Charging for breakages, damage or loss**

An academy may seek to recover the costs incurred as a result of any item of academy property being broken, damaged or lost – either intentionally, through carelessness, or as a result of not following the academy's behaviour policy.

### **3. Other Charges**

The academy may charge for resources and admin time if there is a request for duplication of files, notes etc.